Behavior Policy and Discipline Procedures: Children's Classes and Camps

CCAC is committed to providing a safe, positive, and fun environment for all children enrolled in the CCACMakes program. Children's classes and camps are different than the regular school day in that they meet infrequently (usually once a week for one hour). To make the most out of that limited time we need all students to follow appropriate behavior from the first day. This allows us to maintain the quality and safety of every activity for all of our participating students.

Please review the following general rules and disciplinary consequences that will guide the program. It is imperative that both students and parents understand the expectations of the program as well as the potential consequences. We ask that you discuss the information listed below with your child. We appreciate your efforts and thank you for continued support in making appropriate behavior a priority for all children.

General rules:

1. Show respect to teachers and fellow students at all times and always use respectful language when addressing teachers and students.
2. Stay in your classroom at all times, unless given permission by the teacher.
3. Follow instructions set forth by teachers, and participate in the class activity
4. Be respectful of your class space and materials.
5. No disruptive behavior, including fighting, violence of any kind, or inappropriate language.

INCIDENT OR INFRACTION Physical, aggressive or violent behavior	**INCIDENT OR INFRACTION** Uncooperative or disruptive behavior	**DISCIPLINARY CONSEQUENCE**
1st Offense Engaging in physically aggressive behavior including minor altercations.		Immediate removal from the CCACMakes Class.*
	1st Offense Violation of any rule listed above.	Conversation with parent after class about behavior.
	2nd Offense Violation of any rule listed above.	Warning letter to parent.
	3rd Offense Violation of any rule listed above.	Removal from the CCACMakes class.*

*Tuition will not be refunded in the event of removal from class due to behavior infractions.

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